

# College Groups 2026 Ticket Order Form

Valid for groups arriving between January 1 - December 31, 2026

\*Pricing is subject to change at any time, without notice\*



Youth Programs

## STEP 1 - SAVE AND FILL OUT YOUTH TICKET ORDER FORM

Before completing, ticket order form must be saved in a PDF format to a drive or location on your computer

## STEP 2 - SUBMIT TICKET ORDER FORM

Email completed PDF order form and required documents to [TicketReservations@UniversalOrlando.com](mailto:TicketReservations@UniversalOrlando.com)

- Order forms must be accompanied by a written request on organization letterhead that includes the date(s) of your visit, organization name, as well as the name and signature of the designated contact person. The letter must acknowledge any third-party travel planners authorized to make decisions on the organization's behalf
- **Completed forms and required documents must be submitted 4 weeks prior to your visit**
- To be eligible for complimentary FedEx delivery orders must be paid **two (2) weeks** prior to your visit.
- Orders must be submitted **no less than four (4) weeks** prior to arrival to guarantee fulfillment.
- Availability and prices are subject to change at any time.
- Orders are not confirmed until you receive a confirmation email and payment has been processed.
- To avoid duplicate orders only submit your form once, and to check the status of your request please email [TicketReservations@UniversalOrlando.com](mailto:TicketReservations@UniversalOrlando.com).
- To update your order after it has been confirmed please email [TicketReservations@UniversalOrlando.com](mailto:TicketReservations@UniversalOrlando.com) with the requested changes and order confirmation number.

## STEP 3 - PAYMENT METHODS

### Credit Card

- We offer online credit card payment via our payment provider Authorize.net on your mobile phone or computer
- Within seven (7) days of submitting your completed order request you will receive
  1. An itemized confirmation email from [TicketReservations@UniversalOrlando.com](mailto:TicketReservations@UniversalOrlando.com) and
  2. An invoice email from [Invoice@Authorize.net](mailto:Invoice@Authorize.net) with a link to submit payment
- The invoice will not include the itemized details of your order
- The invoice email can be forwarded to the appropriate person in your organization to input payment information
- Payment must be processed in a single transaction, and orders must be paid in full before they can be printed
- We cannot accept payment over the phone and credit card information should **not** be sent via email

### Company/Organization Check

- Make checks payable to Universal Orlando
- Certified mail or tracking number is recommended. Send to:  
*Universal Orlando  
Attn: Group Travel Operations  
8259B Exchange Drive  
Orlando, FL. 32809*

### On-Site Payment

- On-site payment should only be used in rare cases where pre-payment is not an option
- Allow extra time for processing and printing
- Unacceptable forms of payment include personal checks, purchase orders, payment vouchers, third party checks, counter checks or altered checks

### Tax Exemption

Florida law states that each admission charge is taxable unless the transaction is specifically exempt. To qualify for tax exemption, you must provide a copy of your valid Florida Consumer's Certificate of Exemption and payment must be made directly from the funds of the exempt entity. In addition, you will be asked to complete an affidavit confirming details of the exemption and payment method. To access this affidavit please visit [Tax Exempt Affidavit](#).

## STEP 4 - REFUNDS

- Refunds are not available onsite. In terms of multi-day tickets, no refunds will be given for unused days
- Refunds will be applied dependent on original method of payment. Please allow 4-6 weeks for processing
- Unused admission tickets can be refunded if mailed within 72 hours of your visit date, tracking is recommended
  - Send Unused Tickets to: *Universal Orlando  
Attn: Accounts Receivable B2  
1000 Universal Studios Plaza  
Orlando, FL 32819*

Please visit [UniversalOrlando.com](http://UniversalOrlando.com) to review our [Conditions of Entry & Other FAQs | Universal Orlando](#)  
For additional assistance please call 1-800-YOUTH-15 Monday - Friday 8:30am - 5:30pm

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## GROUP INFORMATION

SCHOOL/ORGANIZATION NAME			TRAVEL AGENCY / TRAVEL PLANNER COMPANY (IF APPLICABLE)		
CONTACT NAME			CONTACT EMAIL ADDRESS		
MAILING ADDRESS		DAY PHONE	CELL PHONE		
CITY	STATE	ZIP CODE	1st DATE OF TICKET USAGE	TICKET EXPIRATION (10 DAYS AFTER ARRIVAL)	
FLORIDA TAX EXEMPT	Yes	No	METHOD OF PAYMENT	Check	Credit Card

## ORDER FULFILLMENT PLEASE SELECT ONE (1) OPTION

### FedEx

- No additional charge, highly recommended to eliminate delays in your park experience
- Orders must be paid before they can be printed or shipped
- Please allow up to two (2) weeks from the time of payment for confirmation for delivery
- Expedited delivery is not possible, no delivery on weekends, and signatures are required on all deliveries

### In-Person Pick-Up

- Tickets can be picked up at Universal Islands of Adventure Group Sales window located next to the lighthouse **Monday-Friday 8am-5pm, or Saturday-Sunday 9am-3pm**
- Please be prepared with your confirmation number and a valid photo ID

NAME OF PICK-UP PERSON DATE OF PICKUP

### Explore Universal Studios Florida and/or Islands of Adventure

**Not valid at Volcano Bay or Epic Universe.**



Ticket Type	Youth / Chaperone Price Per Person	Quantity: Paid Youth	Subtotal Including Applicable Taxes
2-Day Park-to-Park	\$188+ tax (\$200.22)		
1-Day Park-to-Park	\$ 137+ tax (\$145.91)		
1-Day Base	\$ 111+ tax (\$118.22)		

**\* Blockout Dates: January 1 - 4, March 30 - April 11, and December 19 - 31, 2026  
Rates apply to groups of 10 or more**

## TICKET POLICIES AND DESCRIPTIONS

- Tickets are valid over a ten (10) consecutive calendar day period which commences on and includes the date selected as "First Date of Ticket Usage".
- Multi-Day tickets do not need to be used consecutively. Tickets must be used by the same person on all days.
- Tickets will expire in full on the expiration date printed on ticket. Unused days shall be forfeited.
- By submitting this form, you agree that standard entry, which includes biometric scan, will be used for all guests, and you agree that you have provided notice of biometric scanning to all parents/guardians of minor guests.

All pages of the order form should be submitted to [TicketReservations@UniversalOrlando.com](mailto:TicketReservations@UniversalOrlando.com) 2-4 weeks prior to arrival

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## ENHANCEMENTS

### GIFT CARDS

Available in \$5 increments up to \$500 and may be used to purchase select goods and services at participating retail, dining, hotel and other locations throughout Universal Orlando Resort. Gift cards are non-refundable, do not expire, and will not be valid for mobile food and drink ordering, online purchases or purchases via phone sales.

Product	Cost (\$5 Increments)	Quantity	Subtotal Including Applicable Taxes
Universal Orlando Resort Gift Card			
Universal Orlando Resort Gift Card			

### FOOD & BEVERAGE CARDS

An alternative to meal vouchers and dining plans that provides more flexibility. Available in \$5 increments up to \$100 and valid for use at all Food & Beverage locations throughout Universal Orlando Resort. Food and Beverage cards are non-refundable, do not expire, will not be valid for mobile food and drink ordering, and may **not** be redeemed at merchandise locations or reloaded after initial activation.

Product	Cost (\$5 Increments)	Quantity	Subtotal Including Applicable Taxes
Food & Beverage Card			
Food & Beverage Card			

### PRE-PAID BUS PARKING

Only for pre-paid mail delivery orders. Not available for on-site pick-up. Pricing is subject to change at any time, without notice

Product	Cost	Quantity	Subtotal Including Applicable Taxes
1-Day Pre-Paid Bus Parking (per bus)	\$42.25 (+tax \$45)		

### COCA-COLA FREESTYLE® SOUVENIR CUP

Guests will receive 1 printed ticket for each Souvenir Cup purchased to be redeemed at an in-park location. Limited to no more than 1 pour per 10 minutes. Coca-Cola Freestyle Souvenir Cups are non-refundable, no additional discounts apply, sharing is not permitted and price is subject to change at any time, without notice.

Product	Cost	Quantity (Minimum 6 Required)	Subtotal Including Applicable Taxes
Coca Cola Freestyle Souvenir Cup - 1 Day	\$16.99 (+tax \$18.10)		

### UNIVERSAL EXPRESS

- **For availability and pricing and information, please visit [UniversalOrlando.com](http://UniversalOrlando.com).**
- Universal Express ride access is a separate queue with a shorter wait time at **participating** attractions.
- Express Passes are date specific and non-refundable.
- Not valid for separately ticketed events, such as Halloween Horror Nights.
- Separate theme park admission required. Attractions are subject to substitutions without notice.
- Universal Express Unlimited allows guests to skip the regular lines an unlimited number of times at participating rides and attractions.
- Pricing varies based on desired date and time of submission and/or any subsequent change requests.

Product Select From Drop Down or Write in Selection	Quantity	First Date of Use

**Subject to availability. Pricing and information at [UniversalOrlando.com](http://UniversalOrlando.com)**

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